

POSITION DESCRIPTION

Position details

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| Position title | Analyst– Network Policy |
| Team | Network Policy |
| Group | Networks and System Change |
| Location | Wellington |
| Date | May 2025 |

Our purpose

We are a kaitiaki of electricity. Our purpose is to enhance New Zealanders' lives, prosperity, and environment through electricity.

How we work

The Electricity Authority Te Mana Hiko promotes competition in, reliable supply by, and the efficient operation of, the New Zealand electricity industry for the long-term benefit of consumers.

Our functions describe how we do this. We work to:

- **Promote market development:** To enable New Zealand's electricity markets to deliver better outcomes for consumers, we maintain a responsive regulatory environment that both reflects industry's current state and supports innovation and change. Key tools for market development include market facilitation measures and amending the Electricity Industry Participation Code.
- **Monitor, inform and educate:** Transparency and understanding are vital to the operation of the electricity markets. Our market monitoring, information and education work focuses on making data, information and tools available, increasing participation, and improving awareness of how electricity market's function.
- **Operate the electricity system and markets:** We are responsible for the day-to-day operation of the electricity system and markets. To achieve this, we contract out some services including the role of system operator, which provides the real-time coordination of sending generated electricity across the national grid to meet demand from consumers.
- **Enforce compliance:** We ensure the Electricity Industry Act, its regulations and the Electricity Industry Participation Code are followed by electricity industry participants. Our compliance function also helps improve the industry more generally, as lessons learned support our education of participants and help us to identify and resolve on-going or systemic issues.
- **Protect the interests of consumers:** We are responsible for protecting the interests of domestic and small business consumers in relation to the dealings of industry participants supplying their electricity.

More information can be found on our website www.ea.govt.nz.

Our values

The Electricity Authority has the following values:

Our people

We support the development of each other and work together to achieve our goals.

Boldness

We are decisive, forward thinking and not afraid to do the right thing.

Excellence

We are committed to producing the highest-quality work.

Openness

We are transparent in our work and listen to others.

Integrity

We are honest and trustworthy and treat everyone with fairness and respect.

Our group

The Networks and System change group is responsible for well-executed policy development in the distribution and transmission segments of the electricity 'supply chain' – to achieve policy reform that will enable a low-cost transition to a low-emissions economy, for the long-term benefit of consumers. The group is also focused on the opportunities and challenges affecting security and resilience of the power system as it transitions towards a low-emissions energy system.

Purpose of this position

This role contributes to the delivery of Network Policy projects through research, analysis, policy advice and clear communication – both in person and in writing.

The position supports the Manager - Network Policy and contributes to the wider team to ensure the success of the team's objectives.

Working relationships

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|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Reports to | Manager – Network Policy |
| Direct reports | Nil |
| Internal relationships | <ul style="list-style-type: none">Electricity Authority staff |
| External relationships | <ul style="list-style-type: none">Ministry of Business, Innovation and Employment (MBIE)Electricity industry participants including consumersElectricity industry service providersAdvisory and working groupsCommerce CommissionOther Government agencies as required |

Key accountabilities and deliverables

The key accountabilities listed below are not intended to be a complete or limiting description of the role and certain duties may change from time to time.

Analysis and advice

- Develop effective working relationships with Authority staff in order to transfer knowledge and learning to the wider organisation.
- Support managers and senior advisors /analysts to undertake research, carry out analysis, and provide written reports on key network pricing and issues in the NZ electricity sector.
- Support managers and senior advisors/analysts in external working groups and stakeholder meetings.

Communication

- Communicate effectively through connecting with others, listening and reading people and situations.
- Present written information in a clear and concise manner.
- Communicate clearly, recognising the appropriate tone and behaviour to use with different audiences.

Relationships and stakeholder management

- Work with purpose, communicating clearly to persuade and inspire others.
- Strengthen business performance and work innovatively to foster continuous improvement at the Authority
- Participate as an active team member and contribute knowledge and expertise needed to achieve the Authority's outcomes
- Develop effective working relationships with Authority staff to transfer knowledge and learning to the wider organisation.

Work management

- Actively and independently plan and manage own projects and workload, with guidance from Principal/Senior Advisors as required.
- Plan and coordinate process and manage and deliver policy projects.

Experience and knowledge

To be successful in this role you will have:

- Have strong oral and written skills
- Have knowledge of research, evaluation or analytical disciplines and processes
- Be curious, flexible and open to integrate ideas, information and differing perspectives.
- Commit to growing as an individual and as part of a team

Behaviour specifications

To be successful in this role you will:

- Experience in a policy or regulatory economics role
- Produced research or analysis, using appropriate analytic tools and frameworks.
- Be able to collaborate as part of a team.